

T.E.A.C.H. Early Childhood® PA Student Teaching Only Scholarship

What is the Purpose of the T.E.A.C.H. Early Childhood® Student Teaching Only Scholarship?

The purpose of the T.E.A.C.H. Early Childhood® Student Teaching Only Scholarship is to assist teachers in completing their student teaching experience and obtaining a bachelor's degree and/or PA teacher certification in Early Childhood Education (ECE.)

What does the Student Teaching Only Scholarship provide?

- \$3,000 stipend to assist with expenses and/or lost wages.
- Reimbursement to the program for 15 hours per week of substitute coverage (max of 240 hours) at a rate of \$10.00 per hour during the student teaching semester(s.)

Who is eligible to participate?

To be eligible for a scholarship applicants must:

- Be approved for and enrolled in a T.E.A.C.H. Bachelor's Degree or Certification Only scholarship model.
- Be employed for a minimum of 150 hours during the student teaching semester(s) in a DHS certified, Head Start or PA PreK Counts Program that participates in Keystone STARS.
- Be enrolled as an in-state student in a student teaching assignment that meets PA Department of Education (PDE) requirements for teacher certification. The credit requirements can be completed in one or two semesters.
- Have worked in child care in Pennsylvania for at least one year.

What is the responsibility of the sponsoring child care program?

The sponsoring program agrees to:

- Complete and return claim forms for reimbursement of substitute coverage during the student teaching semester(s) by the 15th of each month, or by the end of the semester.
- Notify PACCA within 10 days of any changes in the scholarship recipient's employment status.
- Provide PACCA with demographic information about the center to satisfy reporting requirements to granting agencies.
- Submit all term claims within 30 days after the close of each semester.

What is the responsibility of the scholarship recipient?

The scholarship recipient would agree to:

- Continue enrollment with the Bachelor's Degree and/or Certification Program at the college/university in which you are enrolled.
- Attend field placement regularly and successfully complete the requirements set forth by the college/university.
- Remain employed at sponsoring program for a minimum of 10 hours per week or 150 hours during the student teaching semester(s.)
- Remain employed in the sponsoring program for one year per completed contract and in the early childhood field for an additional year.
- Submit a grade report to PACCA upon completion of the student teaching semester(s).
- Provide employment verification to PACCA upon graduation.
- Notify PACCA of additional sources of financial aid.
- Submit all reimbursement claims within 30 days after the close of each semester.

For more information, contact a T.E.A.C.H. Counselor at (717) 657-9000 or teachinfo@pacca.org.



T.E.A.C.H. Early Childhood® PENNSYLVANIA
 Early Childhood Student Teaching Only
 Scholarship Application



PERSONAL INFORMATION

Date _____ Social Security # _____

Name _____

Address _____

City, State, Zip _____

County _____ Email _____

Phone Number *Home:* () _____ *Cell:* () _____ *Work:* () _____

Date of Birth *(mm/dd/yyyy)* _____ Gender _____

Ethnicity (Information provided in this section used for demographic purposes only)

Are you of Hispanic, Latino or Spanish origin?

- No Yes, Puerto Rican Other Hispanic, Latino or Spanish
 Yes, Mexican, Mexican American, Chicano Yes, Cuban

Do you consider yourself...?

- | | | |
|---|--|---|
| <input type="checkbox"/> White | <input type="checkbox"/> Chinese | <input type="checkbox"/> Other Asian: |
| <input type="checkbox"/> Black, African American or Negra | <input type="checkbox"/> Korean | |
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Guamanian or Chamorro | <input type="checkbox"/> Other Pacific Islanders: |
| <input type="checkbox"/> Asian Indian | <input type="checkbox"/> Filipino | |
| <input type="checkbox"/> Japanese | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Other race: |
| <input type="checkbox"/> Native Hawaiian | <input type="checkbox"/> Samoan | |

How did you hear about the T.E.A.C.H. Early Childhood® PENNSYLVANIA Scholarship?

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> College | <input type="checkbox"/> Workshop |
| <input type="checkbox"/> Mailing | <input type="checkbox"/> My Center Director | <input type="checkbox"/> Website |
| <input type="checkbox"/> CCR&R Agency | <input type="checkbox"/> T.E.A.C.H. Recipient | <input type="checkbox"/> Other (please specify): _____ |

EDUCATION INFORMATION

Check the box that best describes your educational history:

- | | | |
|--|--|---|
| <input type="checkbox"/> No high school diploma | <input type="checkbox"/> Associate Degree (Major: _____) | <input type="checkbox"/> Doctorate Degree |
| <input type="checkbox"/> High school diploma/GED | <input type="checkbox"/> Bachelor Degree (Major: _____) | |
| <input type="checkbox"/> 1-year certificate | <input type="checkbox"/> Masters Degree (Major: _____) | |

Check the box that best describes your educational goals:

- Earn an add-on PA Teacher Certification in Early Childhood Education
 Earn a Master's Degree in Early Childhood Education
 Earn a Master's Degree in Early Childhood Education with PA Teacher Certification
 Earn a Doctorate Degree in Early Childhood Education or other related field

Are you currently enrolled at in an Early Childhood Teacher Certification/Degree program? Yes No

Which semester will you begin student teaching? Fall Spring Summer Year: _____

Which higher education institution do you attend? _____

EMPLOYMENT STATUS

What is your current job title?

- Teacher Director Administrator Non-Teaching Professional Staff
 Assistant Teacher Assistant Director Owner Non-Teaching Support Staff

What age groups do you teach? (check all that apply)

- Infants (0-12 months) Preschool (37 Months – PreK)
 Toddler (13-36 months) School Age

How long have you worked in the field of early childhood?

- Less than 2 years 2-5 years 6-10 years 10+ years

Do you work in a PA PreK Counts classroom? Yes No

How many children are in your classroom or family child care/home? _____

How many hours per week do you work? (on average) _____

How many months per year do you work? _____

Beginning date of employment at your current facility? (mm/dd/yyyy) _____

What is your current hourly wage? _____

FACILITY INFORMATION

This section must be completed by the center director or owner.

Facility MPI# _____

Facility Name _____

Facility Address (street address) _____

Facility Address (city, state, zip & county) _____

Director Name _____

Director Email Address _____

Tax ID Number _____

Indicate all forms of funding your facility receives:

- Head Start State PreK State Subsidies: CCIS
 Early Head Start Title I State Subsidies: Other Funding Contracts
 State Head Start IDEA N/A

Number of Children Served _____

Auspice: Profit Nonprofit Head Start Religious Sponsored

Keystone STAR Rating: Non-STARS STAR 1 STAR 2 STAR 3 STAR4

Accreditations: N/A NAEYC OTHER _____

Return completed application with income verification to:
PACCA/T.E.A.C.H. • 20 Erford Rd, Suite 302 • Lemoyne, PA 17043
Fax: (717) 657-0959 • Email: teachinfo@pacca.org
Questions? Call (717) 657-9000 or visit www.pacca.org

EMPLOYER / PROVIDER PARTICIPATION AGREEMENT

The Center Director, Owner, Board Chairperson or Family Child Care Provider must complete this agreement

The T.E.A.C.H. Early Childhood® Student Teaching Only Scholarship Program offered through PACCA requires the participation of each scholarship recipient's employing child care program. In the event that *(Applicant's Name)* _____ is awarded a scholarship, I agree that *(Center/Family Provider Name)* _____ agrees to all of the following participation requirements.

1. Complete and return claim forms for reimbursement of release time during the student teaching semester(s) by the 15th of each month following the month claimed or by the end of the semester.
2. Notify PACCA within 10 days of any changes in the scholarship recipient's employment status.
3. Provide PACCA with demographic information about the center/family child care home to satisfy reporting requirements to granting agencies.

Print Name of Facility Director/Owner/Board Chairperson _____

Signature of Facility Director/Owner/Board Chairperson _____

STATEMENT OF INCOME

ATTACH A COPY OF YOUR MOST RECENT PAY STUB(S) TO THIS APPLICATION

Instructions: As part of the application process, we must verify your income. List EACH source of income available to you plus **you MUST include income verification**. A statement from your employer indicating your hours and rate of pay or a copy of your most recent pay stub will verify earnings from your job.

Employer #1 _____ Hours/week _____ \$ _____ per _____

Employer #2 _____ Hours/week _____ \$ _____ per _____

Have you applied for any other financial Aid? Yes No

If yes, indicate which financial aid source(s) for which you have applied

PELL Grant Other Scholarships Student Loans

Financial Aid #1 _____ Date of Application _____

Application Status AWARDED DENIED PENDING

Financial Aid #2 _____ Date of Application _____

Application Status AWARDED DENIED PENDING

YOUR TOTAL ANNUAL INCOME IS \$ _____

Remember to include a copy of your income verification!
We cannot process your application without this information.

Return completed application with income verification to:
PACCA/T.E.A.C.H. • 20 Erford Rd, Suite 302 • Lemoyne, PA 17043
Fax: (717) 657-0959 • Email: teachinfo@pacca.org
Questions? Call (717) 657-9000 or visit www.pacca.org

STATEMENT & SIGNATURE OF APPLICANT

I, _____ (*applicant name*), attest that the information provided on this application and the supporting documentation is true to the best of my knowledge. I understand that falsifying application information or documentation or the failure to comply with documentation requirements may result in the inability to be a participant in this program. If my participation is terminated due to my failure to comply with documentation requirements, I understand that my employer may be notified along with the program funder. If for any reason scholarship funds are issued incorrectly as a result of false information provided by me, I acknowledge that I will be required to reimburse PACCA and the T.E.A.C.H. Early Childhood® PENNSYLVANIA Scholarship Program for the monetary support that was received in error.

I am aware that during the course of my Student Teaching Only contract, I am required to remain employed with my sponsoring child care program for a minimum of 10 hours per week (150 hours total) while completing my student teaching semester(s). I will also continue employment at my sponsoring center/operation of my family child care home for one year following completion of my contract and in the early childhood field for one additional year after that.

Signature of Applicant _____ Date _____

PERSONAL RESPONSIBILITIES AGREEMENT

This is an agreement between T.E.A.C.H. Early Childhood® PENNSYLVANIA and the scholarship applicant (*applicant name*) _____. Please read carefully and sign the agreement, **initialing** next to each line item. As part of your application, this agreement **MUST** be signed and submitted along with any other required documents before your application can be considered complete.

As a T.E.A.C.H. Early Childhood® Scholarship Recipient, I will:

- _____ Attend class, study, work hard and be a responsible student. This is a great opportunity that should be taken seriously.
- _____ Regularly communicate with my Scholarship Counselor. My Counselor is available to help guide me through the process of attending college as well as balancing my college, work and family responsibilities. She/he can easily be reached by phone or e-mail and can answer many questions.
- _____ Submit reimbursement forms in a timely manner. Preauthorization for courses must be submitted in time for Scholarship Counselors to review and forward to the appropriate college/university. Form B's must be submitted for reimbursement of tuition, books and travel claims. If my scholarship model includes paid release time, I will sign the Form C's, ensure that my director signs the Form C and help to submit this documentation for reimbursement of release time.
- _____ Remain employed with my sponsoring child care program for a minimum of 10 hours per week (150 hours total) while completing the student teaching requirement and continue employment for one year at my sponsoring child care program and in the early childhood field for an additional year.
- _____ Contact my Scholarship Counselor regarding any changes to my employment or college status, or if I am having difficulty in meeting my course/college or scholarship contract requirements.
- _____ Submit my grades within 30 days of each semester end date. Keeping my scholarship records current is critical to ensuring that I can continue my education without interruption.
- _____ Pay my bills from T.E.A.C.H. and/or my college/university in a timely manner. It is my responsibility to ensure that I am meeting all of my obligations related to this opportunity.

Signature of Applicant _____ Date _____